

*Configuration*

*Setup and Changes*

Cal Poly's configuration is defined as any setup required located on the following menu: Setup Up Financials/Supply Chain. Included in this section are Install, Security, Upgrade, Business Unit Related, Common Definitions, Product related and Utilities. Security is not considered a configuration setup it is administered by the Finance Security Administer. The Upgrade and Utilities options are not being used in setup at this time.

The CSU Standard Configuration setting guidelines are provided by Central CMS, however most values are campus defined.

Configuration setup is first applied to a test environment and tested. The results are reviewed to determine if the expected output was generated. Subsequent to testing, configuration setup and/or changes are applied to Production.

The CMS Finance Lead is responsible for all updates/and or changes to configuration once approved by the Functional Manager. Prior to March 1<sup>st</sup>, 2007 these approvals were verbal from the Functional Leads. Effective March1, 2007 a form is now required for all changes made to Configuration. The form must be signed and submitted before the change will take place. Once the change is made to Production the form is filed CMS Finance Support along with the documentation of the change. Attached is the form to be completed.

Configuration Setup Tables:

	Implemented /Not Implemented	Functional Lead	Delegated Authority
<b>Product Related</b>			
Asset	Implemented	Lorlie Leetham	
Billing	Implemented	Lorlie Leetham	
Contracts	Not Implemented		
Cost Accounting	Not Implemented		
Deductions	Not Implemented		
Engineering	Not Implemented		
Expenses	Not Implemented		
Grants	Not Implemented		
Inventory	Not Implemented		
Order Management Foundation	Not Implemented		
Planning	Not Implemented		
Procurement Options	Implemented	Matt Roberts	
Procurement Options ePro	Not Implemented		
Projects	Not Implemented		
Promotions Management	Not Implemented		
Receivables	Implemented	Lorlie Leetham	
Resource Management	Not Implemented		
Sourcing	Not Implemented		
Treasury	Not Implemented		

	Implemented /Not Implemented	Functional Lead	Delegated Authority
<b>Business Unit Related</b>			
Asset	Implemented	Lorlie Leetham	
Billing	Implemented	Lorlie Leetham	
Contracts	Not Implemented		
Deductions	Not Implemented		
Engineering	Not Implemented		
Expenses	Not Implemented		
General Ledger	Implemented	Debbie Brothwell	
Grants	Not Implemented		
Inventory	Not Implemented		
Manufacturing	Not Implemented		
Order Management	Not Implemented		
Payables	Implemented	Lorlie Leetham	
Procurement	Implemented	Matt Roberts	
Projects	Not Implemented		
Promotions Management	Not Implemented		
Purchasing	Implemented	Matt Roberts	
Quality	Not Implemented		
Receivables	Implemented	Lorlie Leetham	
Resource Management	Not Implemented		
Sourcing	Not Implemented		
Treasury	Not Implemented		
Reports	Not Implemented		

	Implemented /Not Implemented	Functional Lead	Delegated Authority
<b>Install/Install Options</b>			
<b>General Options</b>			
Products		Debbie Brothwell	
Overall		Debbie Brothwell	
Alternate Character			
Documentation			
Entry Event			
<b>Product Options</b>			
Asset Management	Implemented	Debbie Brothwell	
Billing-General Options	Implemented	Debbie Brothwell	
Billing GL/AR Options	Implemented	Debbie Brothwell	
Contract	Not Implemented		
Credit Card Installation	Not Implemented		
Deductions	Not Implemented		
eSettlements	Not Implemented		
Expenses	Not Implemented		
Grants	Not Implemented		
Inventory	Not Implemented		
Inventory Counters	Not Implemented		
Manufacturing	Not Implemented		
Payables	Implemented	Debbie Brothwell	
Planning	Not Implemented		
Projects	Not Implemented		
Project Integrations	Not Implemented		
Purchasing	Implemented	Debbie Brothwell	
Receivables	Implemented	Debbie Brothwell	
Resource Management	Not Implemented		
Travel	Not Implemented		

**User Defined Tables:**

<b>Common Definitions</b>	
Accounting Entry Templates	
Activities	N/A
Bank Brach File	
Calendars/Schedules	
Codes and Auto Numbering	
Currency	
Customers	
Design Chartfields	
Document Sequencing	
Documentation	N/A
EFT	N/A
Employee Data	N/A
Entry Event	N/A
File Locations and Images	N/A
Integration Rules	
Inter/Intra Unit	N/A
Journals	
Locations	
Market Rates	N/A
Notes	
Position Accounting	N/A
Sales and Use Tax	
Shipping and Receiving	
Team Members	
Units of Measure	
User Preference	Security
VAT and Intrastat	N/A
Workflow	N/A
XML Schema	N/A